



भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS
समुद्रीय प्रशासन महानिदेशालय, मुंबई

DIRECTORATE GENERAL OF MARITIME ADMINISTRATION, MUMBAI

DGMA Circular No. 56 of 2026

File No.: 28-11/3/2023-MSB [Comp. No.: 26198]

Date: 04.09.2026

Subject: Launch of Seafarer Tracking Module on e-NAVIK DGMA Portal – reg.

In view of the prevailing geopolitical tensions and heightened maritime security threats, merchant shipping and seafarers are facing increased risks in various regions, particularly the Strait of Hormuz, Persian Gulf, Gulf of Oman, Red Sea, Gulf of Aden, Bab-el-Mandeb, Black Sea and Somalia. A significant number of Indian seafarers are serving onboard both Indian-flagged and foreign-flagged vessels operating in or transiting through these regions, thereby exposing them to the associated maritime security risks. In view of the above, the Directorate considers it necessary to establish a mechanism for monitoring Indian seafarers operating in these areas, with a view to facilitating timely information, coordination and prompt response in the event of any eventuality.

2. In this regard, the Directorate General of Maritime Administration (DGMA) has launched a Seafarer Tracking Module on the eNAVIK Portal. This Module is currently operating in its beta version and once updated by the RPSL and shipping companies, it enables monitoring of Indian seafarers thereof.

3. Once duly updated, the said Module provides a centralised operational view of Indian seafarers' onboard vessels, especially operating in high-risk regions. The Module also provides vessel and seafarers data region-wise, thereby facilitating enhanced maritime safety, seafarer welfare and coordinated response during emergencies.

4. Accordingly, this Directorate hereby notifies the launch and implementation of the Seafarer Tracking Module and hereby requests all RPSLs, shipowners, ship managers and ship operators, to kindly update the Module. The user guide for the same is enclosed as **Annexure I**.

5. While the details are provided in the user manual, the brief information required to be furnished/updated is as follows:

- i. Vessel identification & Voyage related data;
- ii. Details of Indian seafarers onboard;
- iii. RPSL particulars, wherever applicable

Further it may be noted that for cases where the position of the vessel is not known, the vessel may be added in the Module by selecting the geographical region from the drop-down menu, and positional data may be updated when available.

[Signature]
04/09/26.

6. With immediate effect, all RPSLs and concerned shipowners/operators shall ensure that all vessels, along with its Indian crew on board, which are operating in abovementioned high-risk area are updated in this module on priority. Thereafter, only the vessel's position (daily basis) and crew sign-on & sign-off needs to be updated at regular intervals.

7. While it is endeavoured to track Indian seafarers on board ships globally, however, to start with it is requested that all RPSL's, and Indian shipowners/ operators may update all the vessels with Indian seafarers in the following high-risk areas, immediately:

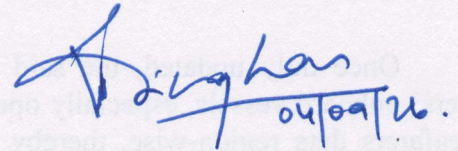
- a. Persian Gulf (West of Strait of Hormuz);
- b. Gulf of Oman (East of Strait of Hormuz);
- c. Red Sea;
- d. Gulf of Aden;
- e. Black Sea

8. This Directorate is continuously looking at various options where the system can be automated requiring minimum manual updation, so while this is being carried out, it is requested that all stakeholders to immediately start updating their vessel(/s) data in this Module as mentioned.

9. It is also clarified that the data updated on the module, particularly information relating to the position of vessels, shall be treated as confidential and access controlled. Such information shall be accessible only to authorised personnel through designated login credentials, as per their respective access permissions.

10. All concerned stakeholders are advised to ensure strict compliance with the above requirements. The eNAVIK Portal may be accessed at: <https://beta-enavik.dgma.gov.in>

This issues with the approval of the Competent Authority.



Capt. Vikram Singh Manhas
Deputy Nautical Advisor -cum- Senior DDG (T)

Encl.: Annexure I – User Guide for Seafarer Tracking Module



पत्तन, पोत परिवहन
एवं जलमार्ग मंत्रालय
MINISTRY OF
**PORTS, SHIPPING
AND WATERWAYS**

सत्यमेव जयते

eNavik
Empowering Digital Maritime Governance

User Guide

Seafarer Tracking Dashboard

*“Monitoring of Indian Seafarer
and Vessels Worldwide”*



Directorate General of Maritime Administration
Government of India



eNavik is a next-generation digital maritime governance platform developed for the Directorate General of Maritime Administration (DGMA) to modernize and streamline maritime services across India. The platform integrates critical regulatory, operational, and stakeholder services into a single, secure, and scalable ecosystem, enabling efficient service delivery, enhanced transparency, regulatory compliance, and data-driven decision-making.

Designed to serve Seafarers, Maritime Training Institutes (MTIs), Recruitment & Placement Service Licence (RPSL) agencies, Shipping Companies, Government Officials, and other maritime stakeholders, eNavik digitizes end-to-end workflows, reduces manual intervention, and provides real-time visibility into maritime operations.

Our Vision

To build a unified digital maritime ecosystem that enhances safety, efficiency, transparency, and service delivery through innovative technology.

Key Modules



Seafarer Tracking Dashboard

Monitoring of Indian Seafarer and Vessels Worldwide

The Seafarer Tracking Dashboard is a centralized, monitoring platform that enables continuous tracking of Indian seafarers and vessels operating worldwide. It provides vessel positions, onboard crew details, Designated Person Ashore (DPA) information, and high-risk region monitoring. The dashboard enhances maritime safety, seafarer welfare, operational readiness, and informed decision-making through real-time visualization, alerts, analytics, and comprehensive reporting.



Key Features

-  **Vessel Position & Region Monitoring**
-  **Indian Seafarer Onboard & Sign-Off Tracking**
-  **Live Geographical Vessel Map & Locations**
-  **High-Risk Region Monitoring**
-  **Company Fleet Dashboard & DPA Management**
-  **Directorate-Wide National Monitoring Dashboard**
-  **Reports, Analytics & Data Export**

Benefits

-  **Continuous Visibility:**
Continuous monitoring of Indian seafarers and vessels worldwide.
-  **Enhanced Seafarer Welfare:**
Faster response during emergencies with current crew and vessel information.
-  **Improved Maritime Safety:**
Early identification of vessels in high-risk regions and overdue reporting.
-  **Better Operational Oversight:**
Comprehensive fleet monitoring for companies and the Directorate.
-  **Data-Driven Decision Making:**
Live dashboards, maps, and analytics support informed actions.
-  **Efficient Reporting:**
Downloadable reports for compliance, coordination, and regulatory monitoring.

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1 INTRODUCTION

1.1 PRODUCT FUNCTION

The *Seafarer Tracking module* provides a centralized platform for RPSL and Shipping Company users to manage their vessels and onboard seafarers. It enables users to add and manage vessels through **My Fleets**, maintain vessel particulars, add and manage crew members, record seafarer sign-on and sign-off activities, and remove incorrect crew entries. The module also supports the management of **DPA / Nodal Officer (SPOC)** details, updating and monitoring the vessel's current position, viewing the vessel location on a map, and maintaining position and DPA history. Users can search, filter, and monitor vessels based on their region and position update status, helping ensure that vessel and crew information remains current for monitoring purposes.

1.2 INTENDED AUDIENCE

The *Seafarer Tracking module* is intended for **registered RPSL and Shipping Company users** who are responsible for managing their company's vessels and onboard seafarers. The module enables these users to maintain vessel and crew information, update vessel positions, manage DPA / Nodal Officer details, and monitor the status of their fleet.

2 LOGIN – PUBLIC USER

Registered **RPSL or Shipping Company** users can log in to the eNavik portal using their company credentials.

Click **[Login]** button to access portal.

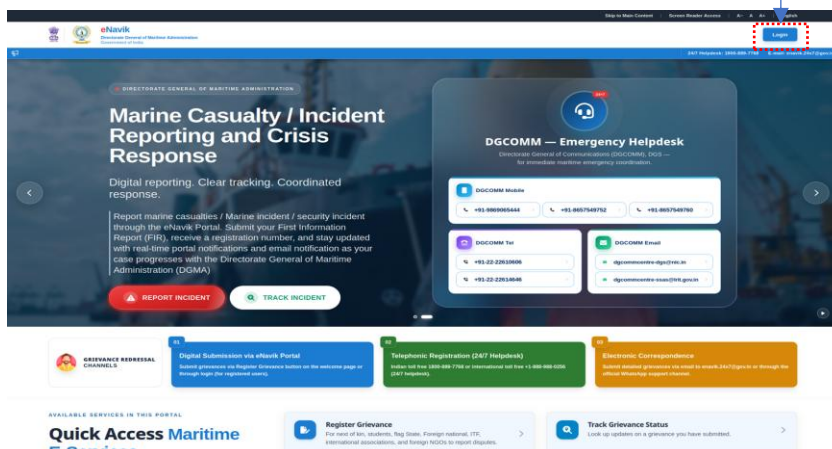


Figure 1 – Welcome Page

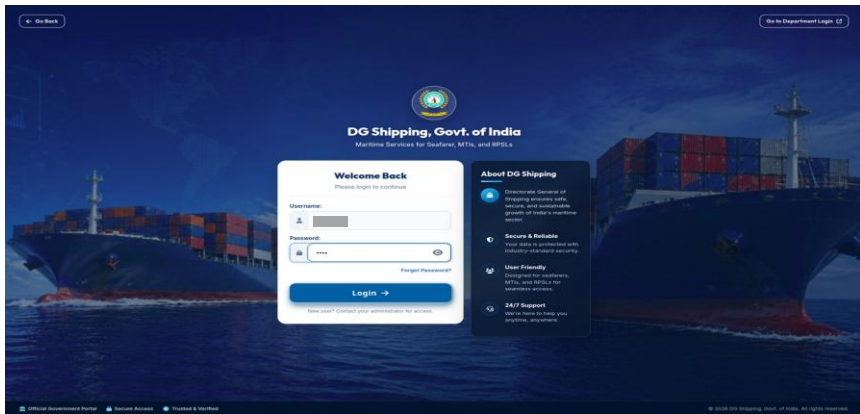


Figure 2 – Login Page

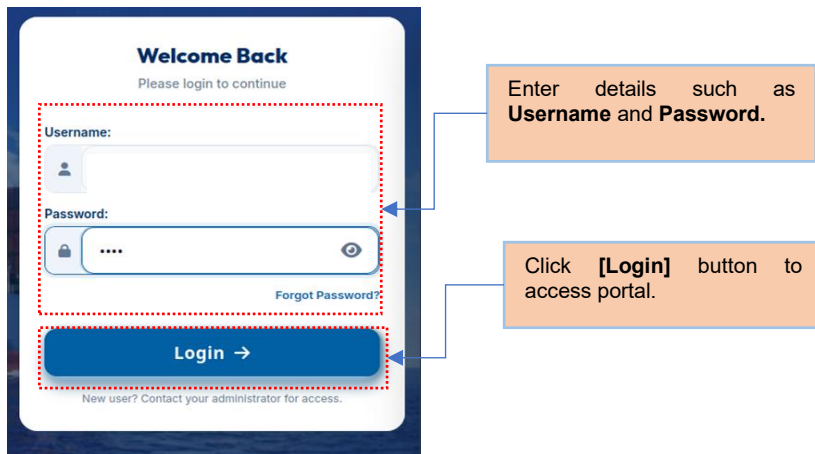
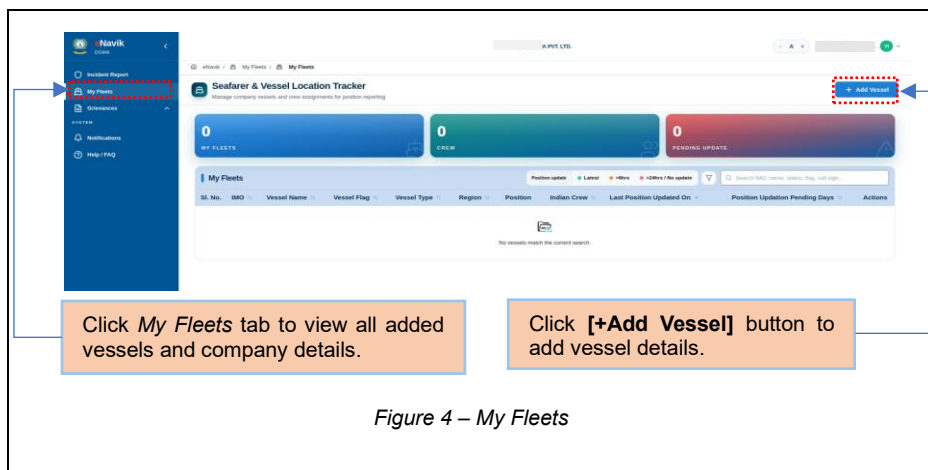


Figure 3 – Login Details

After successful login, the user navigates to the **My Fleets** feature from the left-side navigation menu. This opens the **Seafarer & Vessel Location Tracker**, which serves as the main landing page for fleet management.

3.1 MY FLEETS

The *My Fleets* page displays all vessels added and managed by the company. The page provides summary information such as the total number of fleets, active crew members, and vessels requiring position updates. Users can search for vessels, apply filters based on region and update status, sort the vessel list, change the page size, and open individual vessel records.



- **Search:** Search for a vessel using the vessel name, IMO number, or other available details.
- **Filter:** Filter the vessel list based on:
 - Region
 - Pending Update

- Up to Date
- All Update Statuses
- **Sort:** Sort the vessel list by clicking the relevant column headers, such as the last position update.
- **Page Size:** Select the number of vessels to display per page, such as 10, 20, or 50 records.
- **Open Vessel:** Click on a vessel or the Manage option to view and manage its details.
- **Add Vessel:** Click **Add Vessel** to add a new vessel to the company's My Fleets.
- **Pending Update:** Identifies vessels that require a recent position update.
- **Update Position:** Open a vessel marked as Pending Update and select Update Position to record the latest vessel position.

3.1.1 ADD VESSEL

To add a new vessel, the user selects **Add Vessel**. The vessel registration process consists of four stages:

- **Lookup:** Enter the vessel's IMO number and fetch the vessel details.
- **Vessel Details:** Review and complete the vessel particulars.
- **Confirm Crew:** Review the available crew details and select the seafarers to be imported or add them later.
- **Add to My Fleet:** Review the information and confirm to add the vessel to the company's My Fleets.

3.1.1.1 LOOKUP

The user enters the vessel's **7-digit IMO number** and performs a lookup. The system checks the available fleet and e-Governance information. If vessel information is available, the system displays the vessel particulars and suggested active crew. If no registry match is found, the user can enter the vessel particulars manually.

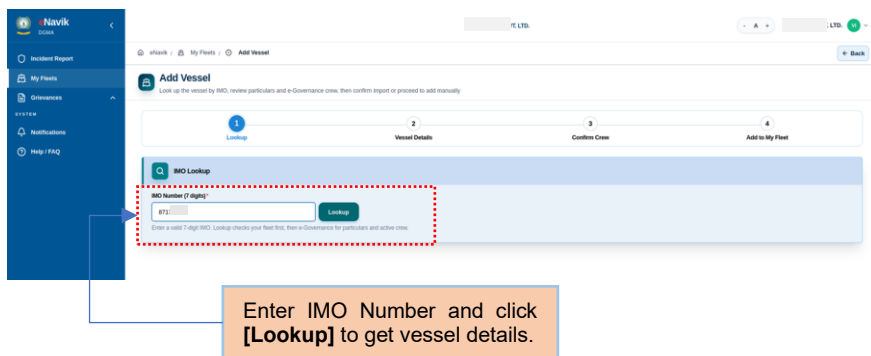


Figure 5 – Add Vessel

3.1.1.2 VESSEL DETAILS

The user reviews and completes the vessel particulars, including IMO Number, Vessel Name, Flag State, Vessel Type, Call Sign, Registered Owner, and Engaged RPSL where applicable. If active crew information is received from e-Governance, the user can review and select the seafarers to be imported or skip the import and add crew later.

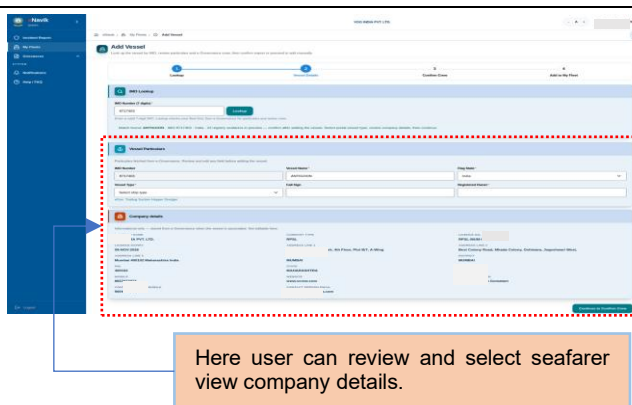
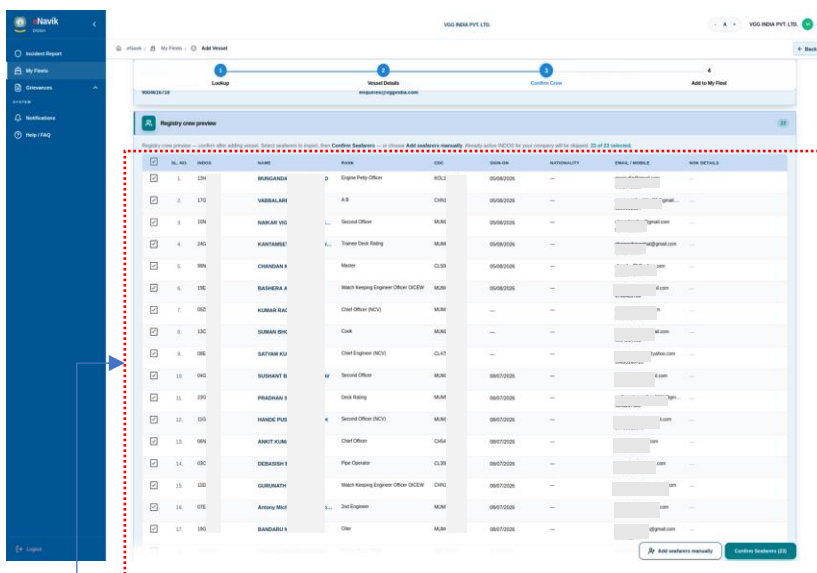


Figure 6 – Vessel Details

- **IMO Number:** Displayed automatically and cannot be edited after lookup.
- **Vessel Name:** Enter the vessel name. *(Required)*
- **Flag State:** Select the vessel's flag state. *(Required)*
- **Vessel Type:** Select the appropriate vessel type. *(Required)*
- **Call Sign:** Enter the vessel's call sign.
- **Registered Owner:** Enter the registered owner details.

3.1.1.3 CONFIRM CREW

Review the active crew details provided by the system and select the seafarers to be imported. The user can also confirm all crew or skip the import and add seafarers later.



Here user can select declaration of active seafarer details and click **[Confirm Seafarer]** button.

Figure 7 – Confirm Crew

- In the **Confirm Crew** step, the system displays the active crew information suggested through e-Governance.
- The user can review the available seafarer details, such as **name**, **INDOS number**, **rank**, and other relevant information.
- The user can select the required seafarers to import into the vessel or choose the option to confirm all the suggested crew members.

- If the user does not want to import the crew at this stage, the import can be skipped and the seafarers can be added manually later using the **Add Seafarer** option on the Vessel Detail page.
- After reviewing and confirming the crew selection, the user can proceed to the final step.

3.1.1.4 ADD TO MY FLEET

After reviewing the vessel and crew information, the user confirms the declaration and selects *Add to My Fleet*. Once successfully added, the system redirects the user to the *Vessel Detail* page.

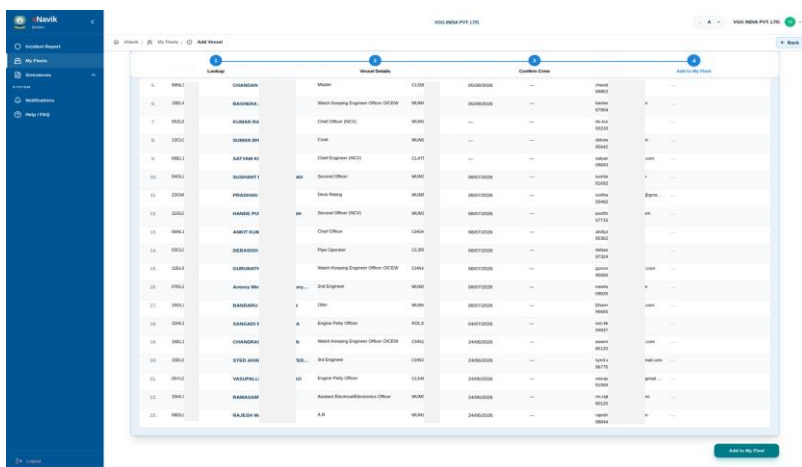


Figure 8 – Add to My Fleet

In the **Add to My Fleet** step, review the vessel and crew information entered in the previous steps. After confirming that all the details are

correct, click **Add to My Fleet** or **Save** to complete the vessel registration. Once the vessel is successfully added, the system redirects the user to the *Vessel Detail* page, where the user can view and manage the vessel information.

Confirm Addition to My Fleet
Review the particulars below, then confirm the declaration

Vessel summary
ANTIGOON IMO 871

Flag State India	Vessel Type Barge - Crane
Call Sign dsf	Registered Owner Sreeram

⚠️ Incorrect or incomplete information may affect compliance monitoring and reporting. Ensure that all entries are verified against official records before submission.

☒ I confirm that the vessel particulars and seafarer information displayed are correct to the best of my knowledge, and I accept responsibility for the accuracy of the data submitted.

Cancel Add to My Fleet

Check declaration box and click **[Add to My Fleet]** button.

Figure 9 – Confirmation

3.1.2 VESSEL DETAIL MANAGEMENT

The *Vessel Detail* page provides a consolidated view of the selected vessel. It displays vessel identity, current coordinates, region, voyage information, DPA details, position, active crew, signed-off crew, removed entries, position history, and DPA history.

Users can also perform actions such as Update Position, Update DPA/Nodal Officer, Show on Map, Add Seafarer, and Edit Vessel.

The screenshot shows the 'ANTIGOON' vessel detail page. It includes a sidebar with navigation options like 'Vessel Report', 'My Flows', 'My Flows', 'Notifications', and 'Help / FAQ'. The main content area displays vessel information such as 'Vessel Name: ANTIGOON', 'IMO Number: 8711683', 'Flag: USA', and 'Current Region: ...'. It also shows 'Voyage & Position' details like 'Destination: EYA', 'Longitude: ...', and 'Latitude: ...'. A 'History' section is visible on the right, showing a list of updates. At the bottom, there is a 'Seafarers' section with a table of crew members.

Figure 10 – Vessel Detail Management

The screenshot shows the 'VIGO MEDIAN PVT LTD' vessel detail page. It displays a list of seafarers with the following columns: #, Name, Rank, INDUS, Cdn No., Email, Mobile No., Sign-On, NOK Details, and Actions. The table lists 16 seafarers, including roles like Chief Engineer, Cook, Chief Officer, and Second Officer.

#	Name	Rank	INDUS	Cdn No.	Email	Mobile No.	Sign-On	NOK Details	Actions
1.	SATYA	Chief Engineer (N/C)	08	05	satya...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
2.	SURAJ	Cook	13	08080	suraj...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
3.	KUMAR	Chief Officer (N/C)	05	08084	kumar...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
4.	KARV DINESH	Traverse Deck Rating	24	02085	gkarv...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
5.	VINOD	A/R	17	14123	vinod...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
6.	BAGH	Watch Keeping Engineer Officer (N/C/EW)	19	07149	bagh...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
7.	CHIN	Master	99	021	chin...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
8.	NAKUL KANAR	Second Officer (N/C)	10	13480	nakul...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
9.	MURUG	Engine Petty Officer (N/C)	13	10512	murug...	...	05/06/2026	Next presentation - valid 05/06/2026	✓ valid ✗ sign-off ✗ remove
10.	HARSH	Second Officer (N/C)	11	031474	harsh...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove
11.	SUDHAR	Second Officer (N/C)	04	29553	sudhar...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove
12.	PRAD	Deck Rating	24	08085	prad...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove
13.	ANJIT	Chief Officer	05	104	anjit...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove
14.	DEEPA	Plan Operator	03	68	deeba...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove
15.	CHIN	Watch Keeping Engineer Officer (N/C/EW)	11	08226	chin...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove
16.	ANUR	2nd Engineer	07	03456	anur...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove
17.	SHANT	Other	19	02384	shant...	...	05/07/2026	Next presentation - valid 05/07/2026	✓ valid ✗ sign-off ✗ remove

Figure 11 – Vessel Detail Management (1)

ID	Name	Role	Status	Details	Position	Time	Region	Position (DMS)
17	BANARATI	F	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
18	BANARATI	A	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
19	BANARATI	N	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
20	BANARATI	N	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
21	BANARATI	N	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
22	BANARATI	N	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
23	BANARATI	N	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
24	BANARATI	N	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456
25	BANARATI	N	2023-12	Offshore Support	12.3456	2023-12-15	12.3456	12.3456

Figure 12 – Vessel Detail Management (2)

The *Vessel Particulars* card displays the vessel's key information, including DPA, voyage, and position details.

3.1.2.1 UPDATE REGION AND POSITION

The user selects **Update Position** to record the vessel's current region and geographical position. The coordinates are entered in **DMS format**, and the system provides a map preview of the entered location. After verifying the location, the user selects **Record Position** to save the latest position.

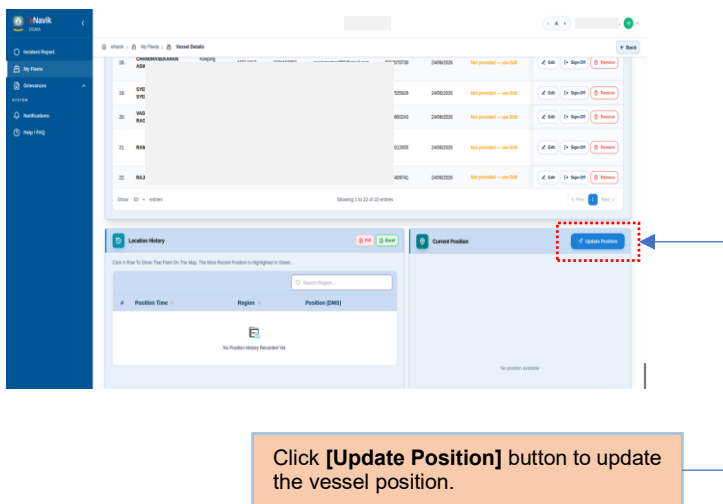


Figure 13 – Update Position

Enter the vessel's **coordinates in DMS format** and verify the location using the map preview provided by the system. After entering the required details and confirming the location, click **Record Position** to save the vessel's current position.

Update Position

Position - Latitude & Longitude (DMS)
Enter longitude, latitude, and timezone (DMS, UTC)

Latitude
DMS: 1 0 0 N

Longitude
DMS: 1 0 0 E

Position Time
07/08/2020 00:00

Timezone
(UTC+05:30) Asia/Kolkata

Region
Gulf of Hormuz

Voyage Snapshot (optional)
Copy into this position history entry and the vessel's current voyage.

Destination Port **Speed (knots)** **Course (degrees)**

Date Entered Region **ETA Destination**

Cancel Record Position

Update the position details and click **[Record Position]** button to update the vessel position.

Figure 14 – Record Position

3.1.2.2 EDIT VESSEL

To modify the vessel particulars, click the **Edit** button and update the required information.

The dashboard shows the 'Vessel Details' page for vessel 'ANT'. The 'Vessel Particulars' section is highlighted with a red dashed box. It contains the following information:

Identity		
Ship Name	IMO Number	Call Sign
ANT	871243	dsf
Flag	Ship Type	Registered Owner
India	Barge - Crane	Sreeram
Current Region		

DPA / Nodal Officer (SPOC) (Owner / Manager) Details		
Your DPA / Nodal Officer (SPOC) (Owner / Manager)	Email	Mobile (24x7)
---	---	---
Voyage & Position		
Destination	ETA	Latitude
---	---	---
Longitude	Region Entry Date	Speed / Course
---	---	---
Last Updated		

Vessel Particulars

[Edit Vessel](#)

Identity

Ship Name: ANT, IMO Number: 871243, Call Sign: dsf

Flag: India, Ship Type: Barge - Crane, Registered Owner: Sreeram

Current Region: ---

DPA / Nodal Officer (SPOC) (Owner / Manager) Details

Your DPA / Nodal Officer (SPOC) (Owner / Manager): ---, Email: ---, Mobile (24x7): ---

Voyage & Position

Destination: ---, ETA: ---, Latitude: ---

Longitude: ---, Region Entry Date: ---, Speed / Course: ---

Last Updated: ---

Click **[Edit Vessel]** button to edit the vessel details.

Figure 15 – Edit Vessel

Edit Vessel

Vessel Particulars

IMO Number	Vessel Name*
87	ANTH
Flag State	Vessel Type*
India	Barge - Crane
Call Sign	Registered Owner
dsf	Sreeram

Cancel Save Vessel

Update the changes and click **[Save Vessel]** button to save the vessel details.

Figure 16 – Edit Vessel Details

3.1.2.3 UPDATE DPA / Nodal Officer (SPOC)

The user can select **Update DPA / Nodal Officer (SPOC)** to maintain the responsible officer's information. After entering the required details, the user selects **Update**. The newly updated DPA/Nodal Officer information is then displayed in the relevant table and maintained as part of the vessel's DPA history.

ANTIC

VESSEL DETAILS: Call Sign: IMO No. Flag: Class: Status: DPA / Nodal Officer (SPOC) (Owner / Manager) Add Details Update Vessel

Position, Region shall be updated. Any change to positions without shall be updated within 24 hours without delay. Repetition has been recorded for this vessel yet – record it once.

23 ACTIVE CREW

Vessel Particulars

Identity	IMO Number	Call Sign
ANTIC	87	def
Flag	Flag Type	Registered Owner
INDIA	Single - Cruise	Seascope
Current Region		
DPA / Nodal Officer (SPOC) (Owner / Manager) Details		
Your DPA / Nodal Officer (SPOC) (Owner / Manager)	Email	Mobile (24+7)
Usage & Position		
Destination	ETA	Latitude
Longitude	Region Entry Date	Speed / Course
Last updated		

Update DPA / Nodal Officer (SPOC) (Owner / Manager)

No DPA / Nodal Officer (SPOC) (Owner / Manager) recorded yet – use Update DPA / Nodal Officer (SPOC) (Owner / Manager) to add one.

History

#	Name	Email	Mobile (24+7)	Updated On	Remarks
No DPA / Nodal Officer (SPOC) (Owner / Manager) history yet. Each update is recorded here.					

Click here to update DPA/Nodal Officer details.

Figure 17 – Update DPA/Nodal Officer Details

Update DPA / Nodal Officer (SPOC) (Owner / Manager) X

This becomes your company's current DPA / Nodal Officer (SPOC) (Owner / Manager) for this vessel. Each save appends a history entry; region is snapshoted from the vessel's latest position.

DPA / Nodal Officer (SPOC) (Owner / Manager) Name *

Sreeram

Email * **Mobile (24x7) ***

test@gmail.com 2343243243

Region is taken automatically from the vessel's current position.

Remarks (Optional)

test

Cancel Update New DPA / Nodal Officer (SPOC) (Owner / Manager)

Update the required changes and click **[Update DPA/Nodal Officer (SPOC)]** button to update details.

Figure 18 – Update DPA/Nodal Officer Details (1)

After adding the **DPA / Nodal Officer (SPOC) details**, the user can view the updated information in the respective table.

DPA / Nodal Officer (SPOC) (Owner / Manager) Update DPA / Nodal Officer (SPOC) (Owner / Manager)

Name: test user Email: test2@gmail.com Mobile (24×7): 345435435

History

#	Name	Email	Mobile (24×7)	Updated On	Remarks
1.	test user Active	test2@gmail.com	345435435	08/08/2026 20:42	dsfsd
2.	Sreeram	test@gmail.com	2343243243	08/08/2026 20:41	test

Show 10 entries Showing 1 to 2 of 2 entries < Prev 1 Next >

The updated DPA / Nodal Officer (SPOC) details are displayed in the respective table for easy viewing and reference.

Figure 19 – Updated Details

3.1.2.4 EDIT SEAFARER

The *Active Crew* section displays the seafarers currently onboard the vessel. Users can edit existing seafarer details and save the changes. A seafarer can also be marked as **Signed-Off** by entering the sign-off date and confirming the action. Incorrectly added seafarer records can be removed using the **Remove** option.

Seafarers

Active Crew Only. Use Sign-Off when Duty Ends. Use Remove Only For Missing Address Entry.

#	Seafarer	Rank	INDOS	Cdc No.	Email	Mobile No.	Sign-On	NOK Details	Actions
1	SATYA	Chief Engineer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
2	SATYA	Crew	100	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
3	SATYA	Chief Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
4	SATYA	Second Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
5	SATYA	Third Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
6	SATYA	Fourth Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
7	SATYA	Chief Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
8	SATYA	Second Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
9	SATYA	Third Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
10	SATYA	Fourth Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
11	SATYA	Chief Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
12	SATYA	Second Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
13	SATYA	Third Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
14	SATYA	Fourth Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove
15	SATYA	Chief Officer (NCV)	080	0800	satya	0723	09/08/2026	Test person - use 000	Edit Sign-Off Remove

Click **[Edit]** button to edit the seafarer details.

Figure 20 – Edit Seafarer

Edit Seafarer

INDOS, name, CDC, and Rank can be entered only when missing. Sign-on date, next-of-kin, email, and mobile can be updated. Use Sign-off when duty ends, or Remove only for wrongly entered entries.

INDOS Number: 080 Sign-on Date: 09/08/2026

Sign-on Remarks (optional):

Full Name: SATYA CDC Number: 01 Rank: Chief Engineer (NCV)

Email: satya Mobile No.: 096

Next of kin (optional): Same as crisis FIR person details – not mandatory

NOK Name: test NOK Contact Details: 32423432432

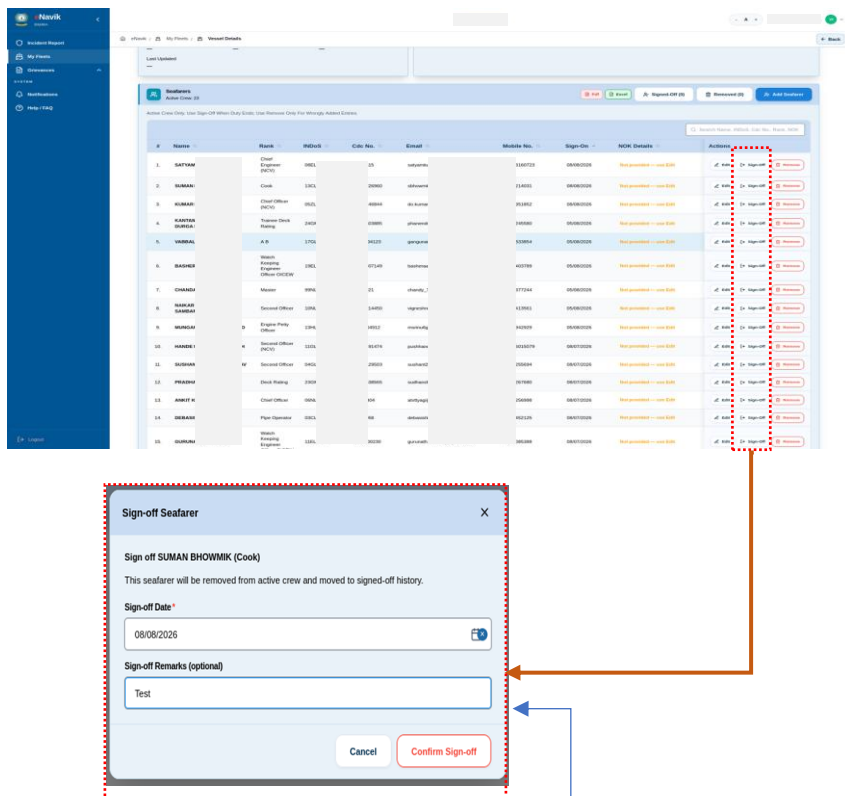
NOK Address: test

Buttons: Cancel, Save Changes

Update the changes and click **[Save Changes]** button to save the seafarer details.

Figure 21 – Edit Seafarer Details

To mark a seafarer as **Signed-Off**, click the **[Sign Off]** button against the respective seafarer. Enter the required **sign-off date** and click **[Confirm]** to complete the sign-off process.



Update the sign off date and Click **[Confirm Sign-off]** button to save the details.

Figure 22 – Sign-Off Seafarer

If a seafarer has been added incorrectly, the user can click the **Remove** button to remove the entry. To add a new seafarer onboard, click the

[Add Seafarer] button and enter the required details to add the seafarer to the vessel's crew.

3.1.2.5 ADD SEAFARER

To add a new seafarer, the user selects **Add Seafarer** and enters the seafarer's **INDOS number**. By selecting **[Fetch]** button, the system retrieves the seafarer's information from master data. The user then enters the sign-on date and remarks and selects **Add to Crew** to associate the seafarer with the vessel.

Click **[Add Seafarer]** button to add new seafarer details.

Provide the required details and click **[Add to Crew]** button to add new seafarer.

Figure 23 – Add Seafarer

3.1.1.5 POSITION STATUS MONITORING

The vessel's position should be updated daily while the vessel is in transit to ensure the latest position information is maintained.

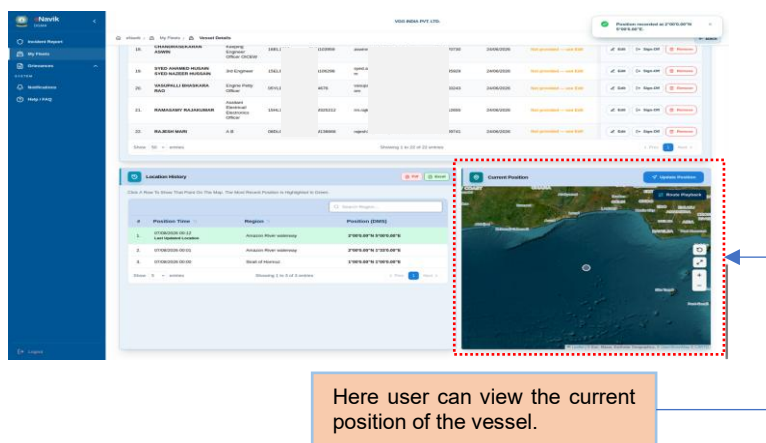
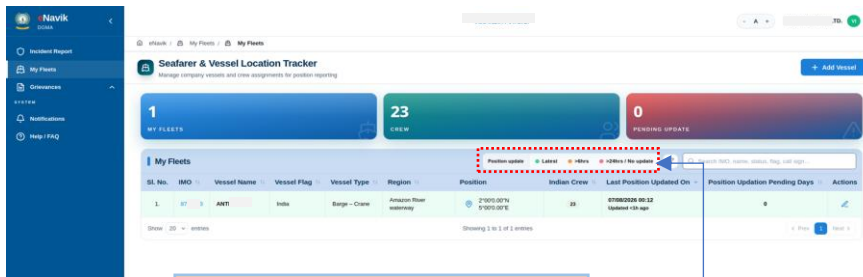


Figure 24 – Position Monitoring

After vessels are added, they appear on the *My Fleets* landing page. The position status provides a quick indication of whether a vessel's position is current. A position pending for more than **24 hours** is displays in red, a position older than **6 hours** is displays in orange, and the latest position is displays in green.



Here user can view the position pending vessels in red, orange and green.

Figure 25 – Added Vessel Details

****End Of the Module – eNavik (Seafarer Tracking)**

“Thank you for thoroughly exploring the features and information.



Directorate General of Maritime Administration

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