



भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS

नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI



F.No. 20-19016/2/2022-TRG – DGS

Dated: 17.01.2024

ORDER

Ref: SNS MARITIME INSTITUE (MTI No: 204025)

1. Whereas, the Directorate General of Shipping (hereinafter referred as 'DGS') is entrusted with responsibility and powers under the provisions of Merchant Shipping Act, 1958 and the Merchant Shipping (Standards of Training, Certification and Watch keeping for Seafarers) Rules, 2014, to regulate and supervise the Maritime Education and Training for the seafarers and for the candidates aspiring to take up a career in Merchant Navy. The Training and certification of seafarers are to be conducted in accordance with the International Convention for Standards of Training, Certification and Watch keeping for Seafarers, 1978 as amended (STCW Convention), to which India is a party, so that certificates of Indian seafarers are accepted for employment on-board Indian and foreign flag ships operating worldwide.
2. Further thereof, the process of initial approval of the Maritime Training Institutes (MTIs) and periodic monitoring of activities of the MTIs are governed by the detailed orders/guidelines and circulars issued by the DGS. The DGS Order 07 of 2016 dated 17.11.2016 stipulates Guidelines and Procedures to obtain approval from the DG Shipping, Govt. of India, for the conduct of approved Pre-sea courses for Training of Seafarers in India.
3. Further thereof, SNS Maritime Training Institute with MTI No. 204025, located at C-345, Vashi Plaza, Sector-17, Vashi, Navi Mumbai, Thane, Maharashtra, 400 703 with Email Id : snsmaritime101@gmail.com and Phone No. 8928294967 Fax : 27567906 (hereinafter referred as 'SNS') got the approval for conduct of courses leading to issuance of Certificate of Competency and/or Certificate of Proficiency. All the MTIs approved by DGS are required to abide by the orders/guidelines issued by the DG Shipping and to comply with the conditions for grant of approval for the purpose of ensuring quality training to the candidates and to ensure functioning of the MTIs to the required standards. SNS was approved for following courses as mentioned below;

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9वीं मंज़िल, बीटा बिल्डिंग, आई थिंक टेक्नो कैम्पस, कांजुर गाँव रोड, कांजुरमार्ग (पूर्व) मुंबई- 400042

9th Floor, BETA Building, I-Think Techno Campus, Kanjur Village Road, Kanjurmarg (E), Mumbai-400042

फ़ोन/Tel No.: +91-22-2575 2040/1/2/3 फ़ैक्स/Fax.: +91-22-2575 2029/35 ई-मेल/Email: dgship-dgs@nic.in वेबसाइट/Website: www.dgshipping.gov.in

Table 1.: Details of courses approved for SNS

No.	Name of Course	Students per batch	Batches per year
1.	Basic STCW Safety Training	20	96
2.	Basic Training for Oil and Chemical Tanker Cargo Operations	24	48
3.	Medical First Aid	20	48
4.	Refresher Training for Proficiency in Fire Prevention and Fire Fighting	14	72
5.	Refresher Training for Medical First Aid	20	48
6.	Refresher Training for Proficiency in Personal Survival Technique	16	72
7.	Security Training for Seafarer with Designated Security Duties	24	96

4. Further thereof, SNS was found to be involved in misconduct during conduct of Exit Exam. The DG (Shipping) issued Show Cause Notice to SNS vide letter File No: 20-19016/2/2022-TRG – DGS dated 02.05.2022. The reply of the SNS was examined by the DGS and subsequently suspension order was issued vide letter No. letter File No: 20-19016/2/2022-TRG – DGS dated 09.06.2022, suspending the SNS for the period of 1 year.

5. Further thereof, SNS approached the Hon'ble High Court of Bombay by filing Civil Writ Petition No. 7543 of 2022 against the Suspension Order issued by the DGS. As per the directions of Hon'ble High Court, the DG (Shipping) in submission vide affidavit undertaking submitted to withdraw the Show Cause Notice and suspension order. Accordingly, the Hon'ble High Court vide Order dated 26.04.2023 disposed the Petition.

6. Further thereof, as per the directions of the Hon'ble High Court, the profile of the SNS was changed from 'Suspended' to Active. However, SNS filed Contempt Petition in Court that the Show Cause Notice and Order has not been withdrawn from the website.

7. Further thereof, SNS vide email dated 23.05.2023 requested to Map IP Address and Machine Numbers (UUID) for conduct of Exit Exam. The DG (Shipping) in pursuance issued letter dated 24.05.2023 requesting SNS to submit Tie-up of Swimming Pool and Fire-Fighting Mockup and faculty load matrix before conduct of any course.

8. Further thereof, SNS did not submit any reply to issued communication. However, SNS filed Contempt petition No.(L) 15934 of 2023 in CWP No.7543 of 2022 submitting during hearing of the Hon'ble High Court (dated 28.06.2023) that SNS has submitted the documents as mentioned in the letter issued on 24.05.2023.

9. Further thereof, SNS was directed to submit swimming pool tie-up. SNS instead of having tie-up with any DG (Shipping) approved Maritime Training Institute, SNS in this regard submitted tie-up with Navi Mumbai Sports Association. Further, SNS was instructed to submit

fire-mock up tie-up. However, SNS submitted a document in the nature of a rent agreement in Marathi. Faculty Matrix and Classroom Utilization Matrix were also submitted by SNS.

10. Further thereof, the documents submitted by SNS were forwarded to Mercantile Marine Department, Mumbai (MMD) for further examination and their necessary comments. MMD vide email dated 11.07.2023 submitted following comments:

10.1. It is not clear from submitted docs, as to which all courses with number of batches with frequencies, the MTI is planning to restart. The same may be submitted for reviewing the capabilities of the MTI for starting such courses.

10.2. A detailed consolidated annual load matrix chart vis-a-vis detailed faculty load matrix, classroom including practical site load matrix, etc. for the number of batches proposed per year may be submitted for review to examine the MTIs capabilities with respect to resources and infrastructures to conduct all the approved batches.

10.3. As per DG (Shipping) Training Manual 2.14.4: MTIs desiring to conduct pre-sea courses and/or conducting "Personal Survival Techniques" courses must have a swimming pool within their campus or have a tie-up with other MTI. But the institute has submitted a letter from Private Sports Association for use of swimming pool. As per the DG (Shipping) guidelines tie-up is allowed only with other MTIs hence not meeting the requirements.

10.4. As per DG (Shipping) Training manual 2.15: The MTIs desiring to seek approval for conducting "Fire Prevention and Fire Fighting" (FPFF) course should either have their own facility (firefighting mock-up) for providing practical training or a tie-up arrangement with other MTI for the same. The institute has submitted a lease document in Marathi in Rs. 100 stamp paper. It is not clear whether the land has FPFF Mock-up facility or not. Moreover, any lease agreement should be registered. Hence the submitted document is not meeting the requirements.

10.5. Also, it is required to physically verify the arrangements and facilities of firefighting mock-up to confirm whether it is acceptable or not. Institute shall submit the registered lease deed for the mock-up site with full layout of the mock-up with list of equipment and fittings as per IMO Model course for verification.

10.6. In view of the foregoing, we need to seek full details from the institute to confirm the facilities available in accordance with DGS guidelines for scrutiny. Subsequently, the facilities to be physically inspected by officers of MMD for ascertaining the adequacy of arrangements.

10.7. It is not clear from submitted documents, as to which all courses with number of batches with frequencies the MTI is planning to restart. The same may be submitted for reviewing the capabilities of the MTI for starting such courses.


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11. Further thereof, the DG (Shipping) issued letter dated 17.07.2023 to SNS by referring to comments received from MMD to submit compliance to guidelines and submit the detailed document as per the comments received from MMD.

12. Further thereof, the Hon'ble High Court vide Order dated 19.07.2023 directed SNS to file detailed Affidavit on or before 28.07.2023 and reply affidavit was to be served on or before 04.08.2023. Separately since, the DG (Shipping) was in receipt of Additional Affidavit on 02.08.2023. Counter affidavit-in-opposition was submitted.

13. Further thereof, the matter came for hearing before the Hon'ble Court on 03.10.2023. Hon'ble High Court vide Order dated 03.10.2023 directed to have a joint meeting to be held between SNS and DG (Shipping) to arrive at a solution thereof. To enable this interaction, hearing of the Contempt Petition was deferred to 17.10.2023 under the caption "For Direction". Accordingly, letter dated 09.10.2023 was issued to SNS to follow up for resolution of the issue.

14. Further thereof, an online meeting was held on 13.10.2023 to consider two requests of SNS i.e. to operationalize the Centralized Attendance System and Online Exit Exam System Portal so that SNS will be able to admit the students and function normally. It was decided to arrive at a resolution in a phased manner wherein in phase one i.e. by 30th of October 2023 to cross verify of the report of Llyod's Register inspection with a physical examination of SNS and in the second phase, the orders shall be passed after the physical verification of the SNS with due diligence. Record of this meeting will be shared with SNS. Capt Basak N K at that relevant point of time expressed his satisfaction to the meeting and agreed to the discussion.

15. Further thereof, the discussion held during the meeting on 13.10.2023 was submitted in the Hon'ble High Court during the hearing on 17.10.2023. Subsequently, SNS denied the contents of the letter submitted to Hon'ble Court and requested for settlement of the issues on or before 30.10.2023.

16. Further thereof, the DG (Shipping) in its affidavit submitted before the Hon'ble High Court detailed the approval given to SNS in relation to courses, student per batch, batch per year and the remarks mentioning the specific requirements as below;

Table 2-Details of courses approved for SNS along with students per batch, batches per year and remark

Sr. No.	Name of the course	Students per batch	Batches per year	Remarks	
1.	Basic Safety Training [consisting of Personal Survival Techniques (PST), Personal Safety & Social Responsibility (PSSR),	20	96	Fire Fighting mockup and swimming pool required for practical	Faculty load matrix is required for all the

	<i>Elementary First Aid (EFA), Fire Prevention & Fire Fighting (FPFF)]</i>				courses approved by DG Shipping
2.	Refresher Training for Proficiency in Personal Survival Technique	16	72	Swimming pool required for practical	
3.	Basic Training for Oil and Chemical Tanker Cargo Operations	24	48	Fire Fighting mockup required for practicals	
4.	Refresher Training for Proficiency in Fire Prevention and Fire Fighting	14	72		
5.	Refresher Training for Medical First Aid	20	48	Fire Fighting mockup and swimming pool not required for practicals	
6.	Medical First Aid	20	48		
7.	Security Training for Seafarer with Designated Security Duties	24	96		

17. Further thereof, the table showing the present status and details of shortfalls vis-a-vis the course approval necessitated to be complied with by the SNS was mentioned in the chart attached herewith as **Annexure A**.

18. Further, it was requested to the Hon'ble High Court to extend the time for facilitating of Comprehensive Inspection Program and verification of the institute, to examine the suitability of resumption of the MTI's approved courses at the time of issuance of the earlier impugned Order dated 09.06.2022, such that a solution can be arrived at. It is further submitted to the Hon'ble Court for resolution of SNS issues, DG (Shipping) was ready to approve the SNS to conduct three courses namely:

18.1. Medical First Aid,

18.2. Refresher Training for Medical First Aid, and

18.3. Security Training for Seafarer with Designated Security Duties,

Prior to carrying out of Comprehensive Inspection, provided that the Petitioner submits and adheres to the faculty load matrix for the said courses, which is a pre-condition for conduct of any DG (Shipping) approved course. The same is also subject to Comprehensive Inspection Program after the commencement of the batches in respect of the said courses, which do not require fire mock up and swimming pool facilities for practical training.

19. Further thereof, it was requested to the Hon'ble Court for directions as considered appropriate to SNS to comply with the mandated circulars and ensure mandatory compliance to the specific Comprehensive Inspection Program within any specific time frame as

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considered appropriate and thereafter to allow by due procedure to accord permission for conducting of remaining courses thereof to the aforementioned Maritime Training Institute, such that mandated infrastructural requirements are not circumvented by the SNS.

20. Further thereof, the Hon'ble High Court vide Order dated 09.11.2023 in Contempt Petition No. 284 of 2023 in CWP No.7543 of 2022 mentioned that;

20.1. *"The learned counsel for the Respondents, on instructions, submits that these are the three shortfalls and if they are fulfilled, the Respondents would have no objection for permitting the Petitioners to resume the courses. The learned counsel for the Petitioners submitted that as far as Fire Fighting Mock-up and Faculty Load Matrix are concerned, the Petitioners have complied with the same and will demonstrate the same before the Authorities. As regards swimming pool is concerned, the learned counsel for the Petitioners submitted that though they do not have swimming pool in their premises, they have tie up with the institution which is located in Navi Mumbai having swimming pool with same dimensions and specifications as required in the Circular. According to the Respondents, such a swimming pool should be either in the premises of the institute or should be approved by the competent authority. According to the Petitioners, there are instances of exemption of this requirement and even once in case of Petitioners earlier. The learned counsel for the Petitioners submitted that it cannot be that exemption is granted to some and not to the Petitioners. However, for this purpose, the Petitioners will have to make an application for exemption which the Respondents will have to decide by giving reasons and also dealing with the contention of the Petitioners regarding giving exemption to others in past".*

20.2. *As regards the application to be made, if the Petitioners make such application for exemption in respect of requirement of swimming pool within one week, the same be decided within two weeks thereafter. As regards the other compliances, the same can be jointly discussed in the meeting with the Respondents' examining the same. The exercise regarding other compliances also to be completed within a period of three weeks which we have given for the purpose of swimming pool.*

20.3. *According to us, these directions would bring quietus end to the litigation. Though we are aware that we have issued these directions in the contempt petition, we have done so at the joint request of the parties exercising the jurisdiction akin to the writ jurisdiction only to put quietus end to the litigation"*

21. Further thereof, as per the directions of the Hon'ble High Court order dated 09.11.2023, SNS vide letter Ref. No. SMI/DGS/08/2023 dated 10.11.2023 requested for "Exemption as per Hon'ble High Court Order dated 09.11.2023 in Contempt Petition No. 284 of 2023 in Writ Petition No. 7543 of 2023". SNS vide said letter informed "we had been given exemption in

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2018 and allowed to conduct the PST & RPST as per the list of courses permitted to be conducted in our Institute in 2019". It is hereby recorded that no such exemption has been granted to SNS as per records in D G (Shipping) as on date.

22. Further thereof, in compliance to Hon'ble Court Order dated 09.11.2023 in Contempt Petition 284 of 2023 and as per the requests made by the Petitioner, Mercantile Marine Department (MMD) was directed vide letter No. File No. 20-19016/2/2022-TRG-DGS dated 15.11.2023 to verify the submissions made by the SNS in next 10 (ten) days in the nature of Comprehensive Inspection of the Institute and submit the compliance report for the DGS Circulars in next 10 (ten) working days, whereafter the DG (Shipping) shall review the inputs received and arrive at decision thereof. Letter No. File No. 20-19016/2/2022-TRG-DGS dated 15.11.2023 was issued to SNS to provide necessary assistance to the team of officers from MMD during the course of inspection.

23. Further thereof, SNS, in response to letter issued for providing necessary assistance during the course of inspection, replied vide letter Ref. No. SMI/DGS/10/2023 dated 16.11.2023 stating that Hon'ble Court order dated 09.11.2023 has no mention of Comprehensive Inspection of the Institute by the DG (Shipping) /MMD, which violated the Hon'ble Court Order. As regards the other compliance, the same can be jointly discussed in the meeting with the Respondents examining the same. As per the submissions of SNS above, the joint meeting was held between the DG (Shipping), MMD and SNS on 24.11.2023 wherein, the scope of the Comprehensive Inspection of the SNS's Institute was explained. Thereafter, SNS agreed for the inspection on 30.11.2023.

24. Further thereof, the MMD vide their inspection report dated 10.01.2024 and 16.01.2024 mentioned that SNS was inspected on 30.11.2023 and the list of observations was shared with SNS and communicated to rectify the noted deficiencies and submit the compliance report within 15 days for verification. The SNS vide email dated 06.12.2023, 14.12.2023, 22.12.2023 and 23.12.2023 submitted the compliance report to the MMD. The institute was re-inspected for verification of the compliance on 05.01.2024. The MMD also submitted the compliance report by giving the references to the Training Circulars/Orders issued by DG Shipping from time to time.

25. Further thereof, as per the report submitted by the MMD on 10.01.2024 and 16.01.2024 mentioned that the SNS has rectified the deficiencies which were noted during the initial inspection except, the swimming pool and AECS Course. SNS has submitted a letter to DG (Shipping) seeking exemption for using Navi Mumbai Sports Association Swimming Pool for which the decision may be taken by DGS. Regarding the AECS course, it is proposed that 30 days' time may be granted for completion of the course. Further, the MMD mentioned has


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reported that the institute (SNS) is meeting the DG (Shipping) requirements for the courses below and recommended for reviving the approval of the following courses;

Table No. 3 – Recommended course revival details by MMD

Sr. No.	Name of the course	Intake Capacity/batch	Batches per year
1.	Medical First Aid	20	48
2.	Refresher training for proficiency in Fire Prevention & Fire Fighting	14	72
3.	Refresher Training for Medical First Aid	20	48
4.	Security Training for Seafarers with designated Security Duties	24	96
5.	Basic Training for Oil and Chemical Tanker Operations	24	48

26. Further thereof, it is recommended by MMD that SNS needs to comply with the requirement of a swimming pool and mentioned that suitable decision be taken. The matter was deliberated in the forum of the STCW Compliance Board Meeting and decision arrived at that DG (Shipping) may revive the approval of the following courses as mentioned in the Table No.3. Separately, concerning the approval of Basic STCW Safety Training and Refresher Training for Proficiency in Personal Survival Techniques courses, SNS may be directed to comply with Training Circular No. 07 of 2018.

27. Thereof, approval is hereby accorded for the revival of the following courses and also opening of E-governance portal, allow the access to the Exit Exam and CAS in respect of SNS Maritime Institute with effect from 22nd January 2024

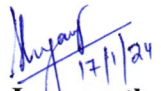
Table No. 4 – Order for course revival

Sr. No.	Name of the course	Intake Capacity/batch	Batches per year
1.	Medical First Aid	20	48
2.	Refresher training for proficiency in Fire Prevention & Fire Fighting	14	72
3.	Refresher Training for Medical First Aid	20	48
4.	Security Training for Seafarers with designated Security Duties	24	96
5.	Basic Training for Oil and Chemical Tanker Operations	24	48

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28. Furthermore, it is directed that the compliance in relation to the completion of the ACES course by the faculty of the SNS shall be done within 30 (Thirty) days of the starting of the MTI and SNS is directed hereby to inform the same to the MMD and DGS accordingly.

29. Furthermore, the exemption requested by SNS has been examined and it is decided that the said request cannot be acceded to considering the requirements of the DGS Circular 07 of 2018 issued dated 21.03.2018 in relation to the swimming pool issues. SNS has to comply with the guidelines mentioned in the DG (Shipping) Circulars. In the event of submission of compliance to said circulars, the MMD, Mumbai will verify the details and submit the report to be examined by the DG (Shipping) and further orders in the matter of the courses namely Basic STCW Safety Training and Refresher Training for Proficiency in Personal Survival Techniques courses will be considered accordingly in consultation with the STCW Compliance Board as per the existing guidelines.


(Shyam Jagannathan)
Director General of Shipping

To,
SNS Maritime Training Institute,
C-345, Vashi Plaza, Sector-17, Vashi,
Navi Mumbai, Thane, Maharashtra-400703

Copy to:-

1. The Principal Officer, MMD, Mumbai, Chennai, Kandla, Kochi & Kolkata
2. Shipping Master, Mumbai, Kolkata, Chennai
3. INDoS Cell, DGS
4. Computer Cell
5. E-Governance Cell
6. Guard File

Annexure-A

Table showing the present status and details of specific shortfalls vis-à-vis the course approval necessitated to be complied with by the Petitioner, SNS

Sr. No.	Course Name	DGS Circulars	Specific aspect of compliance to be submitted	Non-compliance report received	Status of the course vis-à-vis approval as on date by DGS		
					DGS Website only for state of functioning for Batch details	CAS	Exit Exam
1	2	3	4	5	6	7	8
1	Basic Safety Training /consisting of Personal Survival Techniques (PST), Fire Prevention & Fire Fighting (FPFF), Elementary First Aid (EFA), and Personal Safety & Social Responsibility (PSSR)/	a. DGS Circular No. 7 of 2018, (Exhibit-A) . b. DGS Circular 21 of 2018, (Exhibit-B) . c. Training Circular No. 11 of 2018 & (Exhibit-C) . d. DGS Training Circular No. 32 of 2018 (Exhibit-D) .	a. Swimming Pool : Para 1 to 8 of DGS Circular No. 7 of 2018 which deals with issue of swimming pool (Exhibit-A) . b. Fire Fighting Mock-up : Para 11.10 of DGS Training Circular No. 21 of 2018 deals with issue of Fire mock-up. (Exhibit-B) . c. Faculty Load Matrix : i. Para 2 of DGS Training Circular No. 11 of 2018 which	Kindly refer the letter issued by Directorate General of Shipping vide File No.20-11011/34/2021-TRG-DG dated 17.07.2023 attached herewith as (Exhibit-E.)	DGS Website only for status of functioning for Batch details: i. Status of SNS is approved, the URL for web page is: http://220.156.189.33/esamudraUI/viewInstituteOuter.do?method=loadIndexPageViewInstitute ii. Status of SNS is active, the URL for web page is: http://220.156.189.33/esamudraUI/viewInstituteOuter.do?	Status of SNS on CAS Portal is inactive The URL for the login on CAS Portal is: https://220.156.188.229/login	Status of SNS on Exit Exam Portal is inactive, the URL for login by the MTI on the web page is: https://www.dgsexams.in/mtilogin.php

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			deals with Faculty Load Matrix & (Exhibit-C) . ii. Para 9.4 of DGS Training Circular No. 32 of 2018 deals with issue of Faculty Load Matrix. (Exhibit-D) .		<u>method=</u> <u>viewCourses&</u> <u>hidInstitutionID=61</u>		
2.	Refresher Training for Proficiency in PST	a. DGS Circular No. 7 of 2018, (Exhibit-A) . b. Training Circular No. 11 of 2018 & (Exhibit-C) . c. DGS Training Circular No. 32 of 2018 (Exhibit-D) .	a. Swimming Pool: Para 1 to 8 of DGS Circular No. 7 of 2018 which deals with issue of swimming pool (Exhibit-A) . b. Faculty Load Matrix: i. Para 2 of DGS Training Circular No. 11 of 2018 which deals with Faculty Load Matrix (Exhibit-C) . ii. Para 9.4 of DGS Training Circular				

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			No. 32 of 2018 deals with issue of Faculty Load Matrix. (Exhibit-D).				
3	Basic Training for Oil and Chemical Tanker Cargo Operations	a. DGS Circular 21 of 2018, (Exhibit-B). b. Training Circular No. 11 of 2018 & (Exhibit-C). c. DGS Training Circular No. 32 of 2018 (Exhibit-D).	a. Fire Fighting Mock-up: Para 11.10 of DGS Training Circular No. 21 of 2018 deals with issue of Fire mock-up. (Exhibit-B). b. Faculty Load Matrix: i. Para 2 of DGS Training Circular No. 11 of 2018 which deals with Faculty Load Matrix (Exhibit-C). ii. Para 9.4 of DGS Training Circular No. 32 of 2018 deals with issue of Faculty Load Matrix. (Exhibit-D).				

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4	Refresher Training for Proficiency in FPFF	a. DGS Circular 21 of 2018, (Exhibit-B). b. Training Circular No. 11 of 2018 & (Exhibit-C). c. DGS Training Circular No. 32 of 2018 (Exhibit-D).	a. Fire Fighting Mock-up: Para 11.10 of DGS Training Circular No. 21 of 2018 deals with issue of Firemock-up. (Exhibit-B). b. Faculty Load Matrix: i. Para 2 of DGS Training Circular No. 11 of 2018 which deals with Faculty Load Matrix (Exhibit-C). ii. Para 9.4 of DGS Training Circular No. 32 of 2018 deals with issue of Faculty Load Matrix. (Exhibit-D).				
5	Medical First Aid	a) Training Circular No. 11 of 2018 & (Exhibit-C).	Faculty Load Matrix:				
6	Refresher Training for Medical First Aid	b) DGS Training	ii. Para 2 of DGS Training Circular No. 11 of 2018 which deals with				

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7	Security Trng. for Seafarer with Designated Security Duties	Circular No. 32 of 2018 (Exhibit-D) .	Faculty Load Matrix (Exhibit-C) . iv. Para 9.4 of DGS Training Circular No. 32 of 2018 deals with issue of Faculty Load Matrix. (Exhibit-D) .				
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Note: The above referred D G Shipping Circulars/Guidelines have been issued in compliance to International Convention on Standards of Training, Certification and Watchkeeping for Seafarers (STCW), 1978 as amended and as per Merchant Shipping (STCW) Rules, 2014.

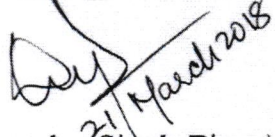
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	<u>DIRECTORATE GENERAL OF SHIPPING,</u> <u>GOVT.OF INDIA, MUMBAI</u>	IS/ISO Clause No.7.1
Ref.:QMS - 7.0Page 1	Subject:- Dimensions of swimming pool-reg	F. No. TR/Cir/6(5)/2017
Approved by the Director General of Shipping & Special Secretary to the Govt. of India.	Training Circular No. 07 of 2018	Date : 21.03.2018

Training Circular No. 4 of 2018 dated 23.1.2018 issued by this office had specified the dimensions of swimming pool required by the Maritime Training Institutes for conducting certain courses. The Directorate had received representations from various maritime training institutes to review the dimension requirements. The issue was discussed in the Standing Committee of training where all the stakeholders were present. The competent authority has accordingly, decided to amend the requirements of dimensions of the swimming pool as follows:

1. New institutes desiring to conduct pre-sea courses must have a swimming pool within their campus. The minimum dimensions of the swimming pool should be of length - 50 feet, breadth - 30 feet, and depth varying longitudinally from 3 feet at the shallow end to 12 feet at the deepest end.
2. Existing pre-sea maritime training institutes (MTI) must have a swimming pool within their campus latest by 31st August 2018. The minimum dimensions of the swimming pool should be of length - 50 feet, breadth - 30 feet, and depth varying longitudinally from 3 feet at the shallow end to 12 feet at the deepest end. Till the completion of new swimming pool, the institute may have tie up arrangement with other maritime training institutes having the requisite swimming pools.
3. Existing pre-sea maritime training institutes having swimming pool with depth less than 12 feet may also have tie-up arrangement with other maritime training institutes (having swimming pool meeting the requirements) for conducting practical training in "Personal Survival Techniques" (PST).

4. Maritime training institutes (other than those conducting pre-sea courses) conducting "Personal Survival Techniques" (PST) must have a swimming pool within their campus. The minimum dimensions of the swimming pool should be of length – 50 feet, breadth – 30 feet, and depth varying longitudinally from 3 feet at the shallow end to 12 feet at the deepest end. However if it is not feasible to construct a swimming pool within their premises, the MTI may have a tie-up arrangement with other MTI (having swimming pool meeting the requirements) for conducting practical training in "Personal Survival Techniques" (PST).
5. Maritime training institutes having swimming pool complying with the DGS requirements are encouraged to have tie-up arrangement for sharing swimming pool facility with three to five MTIs' till the institutes construct their own swimming pools.
6. The height of the jumping platform should ideally be 2 meters from the water surface.
7. Maritime training institutes located in areas where the State Government restrictions apply on the depth of swimming pool in an educational institute, may have tie-up arrangement with an organization having a swimming pool compliant with DGS requirements.
8. This circular supersedes the para 6 of Training Circular NO.4 of 2018 issued on 23.1.2018.
9. This issues with the approval of the Director General of Shipping and Special Secretary to the Government of India.


(Deependra Singh Bisen)
Assistant Director General of Shipping.

To

All Maritime Training Institutes

All MMDs

All concerned.

	<u>DIRECTORATE GENERAL OF SHIPPING,</u> <u>GOVT. OF INDIA,</u> <u>MUMBAI</u>	IS/ISO Clause No.7.1
Ref.: QMS 7.0	Subject: Discontinuation of approval for Augmentation for FPFF course	F. No. TR/CIR/6(4)/2018
Issued by the Director General of Shipping & Secretary to the Govt. of India	Training Circular No.21 of 2018	Date : 23.8.2018

1. The Directorate has received representations from existing Maritime Training Institutes (MTI) and new institutes which desire to seek approval for conducting maritime courses regarding the mandatory requirement of "Augmentation of FPFF" facility. Developing facility ("Augmentation of FPFF") for practical exercise require land outside city areas, various permissions from local authorities, huge financial investment for purchase and installation of equipment. This facility is used only once in two weeks and remains idle for most of the time.

2. The mandatory requirement of “Augmentation of FPFF” facility for seeking approval for Fire Prevention and Fire Fighting (FPFF) course was reviewed at the Directorate.
3. The Chapter V of STCW Convention 1978 as amended in 2010 pertains to the standards regarding special training requirements for personnel on certain types of ships. The Table A-V/1-1-1 of the STCW Code 1978 as amended in 2010 gives the specification of minimum standard of competence in basic training for oil and chemical tanker cargo operations. The Table A-V/1-2-1 of the STCW Code 1978 as amended in 2010 gives the specification of minimum standard of competence in basic training for liquefied gas tanker cargo operations.
4. As per Table A-V/1-1-1 and Table A-V/1-2-1 of the STCW Code 1978 as amended in 2010, one of the competencies required is to carry out fire-fighting operations. Under this competence element, the knowledge, understanding and proficiency required are “Fixed fire-fighting foam system operations” and “Fixed dry chemical operations” among others. The methods for demonstrating this competence is through practical exercises and instructions conducted under approved and truly realistic training conditions.
5. It was difficult for the maritime training institutes conducting the basic courses for oil, chemical and gas familiarization to develop infrastructure to include the practical exercise. It was imperative to have infrastructure for the practical exercises at short notice owing to phenomenal increase in demand of seafarers to undertake the basic tanker familiarization courses.
6. The Directorate, therefore, through its Circular No: STCW 2010 Training Circular No. 03 of 2012, made it mandatory for all maritime training institutes conducting Fire Prevention and Fire Fighting (FPFF) course to upgrade their

training facilities to include the facilities for practical exercises for "Fixed fire-fighting foam system operations" and "Fixed dry chemical operations" within 3 months.

7. Thus "Augmentation of FPFF" course is a practical exercise for "Fixed fire-fighting foam system operations" and "Fixed dry chemical operations" where the use of fixed fire fighting system is demonstrated.
8. Seafarers desiring to acquire "Certificate of Proficiency in Basic training for oil and chemical tanker cargo operations" and / or "Certificate of Proficiency in Basic training for liquefied gas tanker cargo operations" are required to undertake "Basic training for oil and chemical tanker cargo operations" and / or "Basic training for liquefied gas tanker cargo operations" along with "Augmentation for FPFF" course.
9. Noting that a surplus of supply for conducting practical exercise of "Fixed fire-fighting foam system operations" and "Fixed dry chemical operations" is now available. 70% of the MTIs' conducting "Basic training for oil and chemical tanker cargo operations" and 66% of the MTIs' conducting "Basic training for liquefied gas tanker cargo operations" now comply with the requirements of facility for conducting practical exercise as required.
10. Noting that there are around hundred institutes aspiring to seek approval for conducting FPFF course. The mandatory requirement of seeking approval for "Augmentation of FPFF" shall create redundant inventory and financial loss for maritime training institutes.
11. Taking cognizance of the above and to enhance ease of business, the Directorate now issues the following directives:

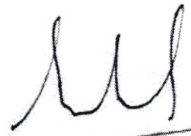
- 11.1. The “Augmentation of FPFF” course shall not be henceforth approved by the Directorate as a separate stand alone course. The requirements of “Augmentation of FPFF” shall be verified and inspected during approval of courses “Basic training for oil and chemical tanker cargo operations” and / or “Basic training for liquefied gas tanker cargo operations”.
- 11.2. The Augmentation of FPFF course shall be taken out of the list of DGS approved courses on 31 / 03 / 2019 and the course shall not be available on DGS e-governance portal for uploading batch details. Maritime training institutes are therefore discouraged to conduct this course at the earliest. The time till 31 / 03 / 2019 is for the candidates who have already completed their “Basic training for oil and chemical tanker cargo operations” and / or “Basic training for liquefied gas tanker cargo operations” but have not completed the Augmentation for FPFF course.
- 11.3. The practical exercise for “Fixed fire-fighting foam system operations” and “Fixed dry chemical operations” shall now be the integral part of the courses “Basic training for oil and chemical tanker cargo operations” and “Basic training for liquefied gas tanker cargo operations” as required by STCW Convention 1978, as amended. This shall be strictly applicable for the courses commencing from 01 / 10 / 2018. It shall be mandatory for maritime training institute conducting the above mentioned courses to impart practical training.
- 11.4. The maritime training institutes conducting “Basic training for oil and chemical tanker cargo operations” and/or “Basic training for liquefied gas tanker cargo operations” should include practical exercise for “Fixed fire-fighting foam system operations” and “Fixed dry chemical operations” in the course syllabus and time table.

- 11.5. The maritime training institutes conducting “Basic training for oil and chemical tanker cargo operations” and/or “Basic training for liquefied gas tanker cargo operations” shall maintain video recording of practical exercise for “Fixed fire-fighting foam system operations” and “Fixed dry chemical operations” retain the recordings for a period of at least 03 months.
- 11.6. The existing maritime training institutes conducting “Basic training for oil and chemical tanker cargo operations” and/or “Basic training for liquefied gas tanker cargo operations” should either have their own facility for providing practical exercise for “Fixed fire-fighting foam system operations” and “Fixed dry chemical operations” OR a tie-up arrangement with other maritime training institute for the same not later than 01 / 10 / 2018.
- 11.7. The institutes desiring to seek approval for conducting “Basic training for oil and chemical tanker cargo operations” and/or “Basic training for liquefied gas tanker cargo operations” should either have their own facility for providing practical exercise for “Fixed fire-fighting foam system operations” and “Fixed dry chemical operations” OR a tie-up arrangement with other maritime training institute for the same.
- 11.8. The course completion certificate issued to seafarer for satisfactorily completing the “Basic training for oil and chemical tanker cargo operations” and/or “Basic training for liquefied gas tanker cargo operations” from 01 / 10 / 2018 shall mean that the seafarer has undertaken practical exercise for “Fixed fire-fighting foam system operations” and “Fixed dry chemical operations”.
- 11.9. Seafarers doing the mentioned courses after 01 / 10 / 2018 shall not be required to do separate Augmentation course in order to acquire Certificate of Proficiency

:6:

in "Basic training for oil and chemical tanker cargo operations" and/or "Basic training for liquefied gas tanker cargo operations".

- 11.10. The institutes desiring to seek approval for conducting "Fire Prevention and Fire Fighting" (FPFF) course should either have their own facility (fire fighting mock up) for providing practical training OR a tie-up arrangement with other maritime training institute for the same.
- 11.11. The institutes desiring to have their own facility for providing practical exercise for "Fixed fire-fighting foam system operations" and "Fixed dry chemical operations" may get their facility plan approved by IRS OR use the plan which is already approved by IRS for other maritime training institute. However, the certification, installation, testing, and approval procedures shall remain applicable.
- 11.12. The mandatory requirement of seeking approval for "Augmentation of FPFF" facility for approval of FPFF course is abolished with immediate effect.
12. This issues with the approval of the Director General of Shipping and Secretary to Government of India.


(Ashish Wankhede) 20/8/23
Dy. Director General of Shipping

To,
All DGS approved MTIs
PO/MMDs
E. Gov / Computer Cell

	DIRECTORATE GENERAL OF SHIPPING, GOVT.OF INDIA, MUMBAI	IS/ISO Clause No.7.1
Ref.:QMS - 7.0 Page 1	Subject: Amendment in DGS Order No.7 of 2016 and DGS Order No.5 of 2016- reg	No.TR/Mis/9(3)/2018
	Training Circular No. 11 of 2018	Date : 16.04.2018

Attention is invited to the DGS Order No.5 of 2013 dated 15.3.2013 with regard to the approvals, qualifications, age limits, teaching hours of the faculty engaged by the DGS approved maritime training institutes.

2. The issue was re-visited by this office and the Competent Authority has decided to amend the following:

Para 1.2 of PART-1 Approvals for the instructors, faculty and Principal may be read as follows:

1.2 The verification of the number, qualifications, experience and age limits of the faculty shall be done during the inspections carried out by the organizations carrying out QSS audits for the institutes, and the respective academic councils. The requirement of submitting half yearly report has been dispensed with. Instead, the details of faculty shall be updated in DGS website as per the following procedure:

Following are the steps for Institute Faculty Update:

Step1. Go to DGS - website dgshipping.gov.in

Step2. Click on e-governance tab and select e-governance section. Login with the User id and password.

Step3. Select the menu 'profile'. Go to submenu 'Faculty Details'.

Step4. System would show the list of all faculties with 'Discontinue' link for each faculty.

Step5. In case of deletion of the faculty, click on the link 'Discontinue' for a Faculty and follow the steps below from step 6 to step 10.

Step6. System will show the Faculty Detail page with mandatory parameter 'Last date of service'.

Step7. Enter the 'Last date of service' and add 'remarks' if any.

Step8. Click on the button 'Discontinue Service'.

Step9. The system would show the Faculty record with the text as 'Discontinued'.

Step10. In case for adding new faculty follow the step1 to step3 - 'Add Faculty Details' and click on 'Add to List' button

2.1 Whenever there is a change in faculty, the MTI must upload afresh the faculty load matrix.

2.2 If there is no change in faculty, faculty load matrix is to be uploaded every six months.

3. Simultaneously, para 1.3.2 of DGS Order 5 of 2016 was revisited by this office and in order to have a uniformity in clause for the opening up of pre-sea and post-sea institutes it has been decided to amend the para 1.3.2 and the same to be read as follows:

Para 1.3.2 Form of Institute - Only such institutes as promoted, owned, managed by Central and State Govt. or by registered non-profit public trust or a company registered under section 8 of Indian companies Act, 2013, with management support of shipping professionals, can apply for approval for setting up of maritime training institute for conducting maritime post-sea courses.

In general terms, the Competent Authority has decided to withdrawn the clause allowing Society to open a maritime training institute. Hence, wherever, the clause "Society" appears in DGS Order No.5 of 2016 shall be treated as deleted.

3.1 Any Society which has been granted approval by this Directorate for setting up of maritime training institute should get the same converted to registered non-profit making public trust or a company registered under Section 8 of Indian companies act within six months from the date of issue of this circular. All the approvals granted to a society shall be deemed to be cancelled in case of non-compliance.

4. This issues with the approval of Director General of Shipping and special Secretary to the Govt.of India.


16 April 18

(Deependra Singh Bisen)
Asstt. Director General of Shipping

To
All DGS approved maritime training institutes

	<u>DIRECTORATE GENERAL OF SHIPPING, GOVT.OF INDIA, MUMBAI</u>	IS/ISO Clause No.7.1
Ref.: QMS 7.0 Page 1 of 4	Subject: Online procedure for batch details, withdrawals, certification, uploading of faculty load matrix and class room utilization matrix.	F. No. TR/CIR/6(7)/2018 of TRAINING BRANCH
Issued by the Director General of Shipping & Secretary to the Govt. of India	Training Circular No. 32 of 2018	Date : 02.11.2018

- Whereas the online procedure for entering batch details of a maritime course conducted at Maritime Training Institute (MTI) existed as per DGS Training Circular 3 of 2011.
- Whereas the existing system required lot of data entering to be completed prior the commencement of a maritime course and MTI's were finding it difficult to upload the entire data of the candidate within the stipulated time.
- Whereas numerous errors were noted relating to candidates name, date of birth, Indian National Database of seafarers (INDoS) number, continuous Discharge certificate (CDC) number, Passport number, Commencement and end date of maritime courses, Date of issue of certificate.
- Whereas voluminous requests were received at the Directorate for corrections in certificate consuming lots of resources, time and energy.
- Whereas the candidates undertaking maritime courses were subjected to difficulties related to discrepancies in the certificate and were helpless in pursuing correct certification.
- Whereas the certification numbering system across MTIs was not standardized.

7. Noting that the e-governance system of the Directorate has made tremendous improvement recently and is now capable of handling data. Noting that the systems are now developed to inter-relate the capture data.
8. Noting that the Directorate is keen to take steps to facilitate ease of business.
9. The Directorate has now developed the following online procedures.

9.1 Online procedure to upload candidate details of a batch of a maritime course.

- Step 1: Go to DGS website at www.dgshipping.gov.in
- Step 2: Go to E-governance tab and click on "e-governance".
- Step 3: Login with user id and password provided by DGS.
- Step 4: Click on "Training" Module link and go to "Submit details" tab.
- Step 5: From the drop down list, click on "Batch Details"(New).
- Step 6: Enter the data in the requisite fields.
- Step 7: In the INDoS Number field, the INDoS numbers for all candidates undertaking the particular maritime course must be entered. Each INDoS number shall be entered separated by a comma (.). The system shall not count the INDoS number which is not separated by a comma.
- Step 8: Ensure that the entered data is correct in all respect and click on "Continue".
- Step 9: The system shall generate list giving Name, date of birth against each INDoS numbers entered.
- Step 10: Verify the details and click on "Submit" tab to submit the batch details.
- Step 11: An acknowledgement will be generated on successful submission of the batch details.

9.2 Online procedure to withdraw candidate details from a list of uploaded batch of a maritime course.

- Step 1: Go to DGS website at www.dgshipping.gov.in
- Step 2: GO to "e-Governance" tab and click on e-governance.
- Step 3: Login with user id and password provided by DGS.
- Step 4: Click on "Training" Module link and go to Submit details.
- Step 5: Select name of course, batch start date and batch id and click on "View Batch Details".
- Step 6: The details corresponding to the batch will be populated.
- Step 7: Select the option "Withdraw" from the dropdown (provided under "Generate certificate number/ Withdraw") if the candidate has not successfully completed the maritime course and click on submit.

9.3 Online procedure to obtain system generated certificate number for certificates to be issued to candidate upon successful completion of course.

- Step 1: Go to DGS website at www.dgshipping.gov.in
- Step 2: Go to "e-Governance" tab and click on e-governance.
- Step 3: Login with user id and password provided by DGS.
- Step 4: Click on "Training" Module link and go to Submit details.
- Step 5: Select name of course, batch start date and batch id and click on "View Batch Details".
- Step 6: The details corresponding to the batch will be populated.
- Step 7: Click "Generate Certificate number" from the dropdown (provided under "Generate certificate number/ Withdraw") to issue system generated certificate number for candidates who have successfully completed the course.
- Step 8: The system generated certificate number shall be mentioned in the certificate issued to the candidate by the Institute. (MTI shall not give any other certificate number to the certificate).
- Step 9: An acknowledgement will be generated for the certificate numbers generated and a print of the report may b e taken for ready reference.

9.4 Online procedure for uploading complete faculty load matrix.

Step 1: Go to DGS website at www.dgshipping.gov.in

Step 2: GO to "e-Governance" tab and click on e-governance.

Step 3: Login with user id and password provided by DGS.

Step 4: Click on "Training" Module link and go to Submit details.

Step 5: Go to "Upload Documents" link and go to the submit details.

Step 6: Download the bank template available in the third instructions for "Faculty Matrix".

Step 7: Upload the file in the.pdf format for faculty matrix.

9.5 Online procedure for uploading class room utilization matrix.

Step 1: Go to DGS website at www.dgshipping.gov.in

Step 2: GO to "e-Governance" tab and click on e-governance.

Step 3: Login with user id and password provided by DGS.

Step 4: Click on "Training" Module link and go to Submit details.

Step 5: Go to "Upload Documents" link in the "Profile New" menu.

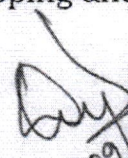
Step 6: Download the blank template available in the Instructions number three for "Class room utilization matrix".

Step 7: Fill the data in the downloaded blank template.

Step 8: Upload the file in the.pdf format for class room utilization matrix.

10. This training circular supersedes the Training Circular No. 3 of 2011 and shall come in to force with immediate effect.

11. This issue with the approval of the Director General of Shipping and Secretary to Government of India.



02 Nov. 2018

(Deependra Singh Bisen)
Asstt. Director General of Shipping

All DGS approved Maritime Training Institutes.



भारत सरकार / GOVERNMENT OF INDIA
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय
MINISTRY OF PORTS, SHIPPING AND WATERWAYS

नौवहन महानिदेशालय, मुंबई
DIRECTORATE GENERAL OF SHIPPING, MUMBAI



File No. 20-11011/34/2021-TRG-DG

Date: 17.07.2023

To,
M/s SNS Maritime Training Institute (MTI No. 204025),
C-345, Vashi Plaza, Sector-17,
Vashi, Navi Mumbai 400703

Sub: STATIC IP Address and Computer details for Online Exit Exam - reg

Sir,

Whereas, the Directorate in compliance to Hon'ble High Court direction had withdrawn the show-cause notice and suspension order issued to SNS Maritime Training Institute and the Online MTI profile has been changed from 'Suspended' to 'Active'.

2. Whereas, MTI vide email dated 23.05.2023 submitted UUID No. and IP Address for activation of Exit Exam portal on these systems. Therefore, the Directorate vide letter dated 24.05.2023 requested for documents such as Tie-up of Swimming pool (as per Training Circular No. 7 of 2018) and Fire-Fighting Mockup Tie-up details and Faculty load matrix before the conduct of the courses.

3. Whereas, the MTI filed Contempt Petition No. 284 of 2023. As per Hon'ble High Court Order dated 28.06.2023 and directions, MTI has submitted the requisite documents on 28.06.2023.

4. The documents submitted have been examined by the Directorate and it is found that:

- It is not clear from submitted docs, as to which all courses with number of batches with frequencies the MTI is planning to restart. The same may be submitted for reviewing the capabilities of the MTI for starting such courses
- A detailed consolidated annual load matrix chart vis a vis detailed faculty load matrix, classroom including practical site load matrix, etc. for the number of batches proposed per year may be submitted for review to examine the MTIs capabilities with respect to resources and infrastructures to conduct all the approved batches

Signature
17/07/23

9वीं मंजिल, बीटा बिल्डिंग, आई थिंक टेक्नो कैम्पस, कांजुर गाँव रोड, कांजुरमार्ग (पूर्व) मुंबई- 400042

9th Floor, BETA Building, I-Think Techno Campus, Kanjur Village Road, Kanjurmarg (E), Mumbai-400042

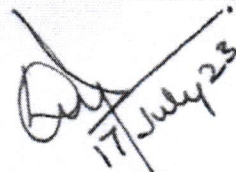
फोन/Tel No : +91-22-2575 2040/1/2/3 फैक्स/Fax : +91-22-2575 2029/35 ई-मेल/Email: dshin.dse@nic.in वेबसाइट/Website: www.dshin.dse.gov.in

- iii. As per para 4 of DGS Training Circular No. 07 of 2018 dated 21.03.2018 and Manual 2.14.4: MTIs desiring to conduct pre-sea courses and/or conducting "Personal Survival Techniques" courses must have a swimming pool within their campus or have a tie-up with other approved MTI. But the institute has submitted a letter from Private Sports Association for use of swimming pool. As per the DGS guidelines tie-up is allowed only with other MTIs hence not meeting the requirements.
- iv. As per DGS Training manual 2.15: The MTIs desiring to seek approval for conducting "Fire Prevention and Fire Fighting" (FPFF) course should either have their own facility (firefighting mockup) for providing practical training or a tie-up arrangement with other MTI for the same. The institute has submitted a lease document in Marathi in Rs 100 stamp paper. It is not clear whether the land has FPFF Mock-up facility or not. Moreover, any lease agreement should be registered. Hence the submitted document is not meeting the requirements.
- v. Also, it is required to physically verify the arrangements and facilities of firefighting mock-up to confirm whether it is acceptable or not. Institute shall submit the registered lease deed for the mock-up site with full layout of the mock-up with list of equipment and fittings as per IMO Model course for verification.

5. In view of the above, the MTI is directed to submit compliance to guidelines and submit the detailed documents as mentioned above within seven days from issuance of this letter.

6. This issues with the approval of the Competent Authority.

Yours sincerely,



(Deependra Singh Bisen)
Asstt. Director General of Shipping (Trg.)